



Minutes of the meeting of the **Alcohol and Entertainment Licensing Sub-Committee** held in Committee Room 1, East Pallant House on Monday 24 July 2023 at 9.30 am

**Members Present:** Mr H Potter, Mr I Ballantyne and Mr T O'Kelly

**Members not present:**

**In attendance by invitation:**

**Officers present all items:** Mr D Knowles-Ley (Licensing Manager), Mr N Bennett (Divisional Manager for Democratic Services), Mrs K Simons and Mr P Thomson (Environmental Health Officer)

**1 To elect a Chairman for this Hearing**

Cllr Tim O'Kelly proposed Cllr Iain Ballantyne as Chairman.

Cllr Potter seconded the proposal.

**Resolved;** Cllr Ballantyne elected as Chairman of this Alcohol and Entertainment Licensing Sub-Committee.

**2 Declarations of Interests**

There were no declarations of interest.

**3 Licensing Hearings**

The Chairman opened the meeting and introduced all present.

Mr Knowles-Ley, Licensing Manager, confirmed that there were no items arising from Regulation 6 (notice of hearing) of the Licensing Act 2003 (Hearings) Regulations 2005. He also confirmed that no representations had been withdrawn.

The Chairman invited Mr Knowles-Ley to introduce his report.

Mr Knowles-Ley presented his report.

Ms Shaakilla Mahabir (the applicant), confirmed that Mr Knowles-Ley's report was correct.

Ms Mahabir had presented a Noise Assessment summary at the start of the meeting. The Chairman asked Ms Mahabir if she could explain why she had not made the report available earlier.

Ms Mahabir explained that due to unforeseen circumstances she had not been unable to forward the report any earlier.

The Chairman asked Mr Thomson, Senior Environmental Health Officer, in his role as the Responsible Authority if they could advise the Sub-Committee whether the report could be considered.

Mr Thomson drew the Sub-Committee's attention to pages 94 and 88 of the agenda pack, in which emails were detailed from council officers to the applicant stressing the importance of providing a noise impact assessment.

The assessment provided by Ms Mahabir at the Hearing was the first time officers had seen the assessment.

Mr Thomson advised the Sub-Committee that officers would need to review the assessment before they could comment.

The Chairman asked Mr Bennett, Divisional Manager Legal and Democratic Services, to advise the Sub-Committee on the options available going forward.

Mr Bennett informed the Sub-Committee they had two options; to proceed or defer.

The Chairman adjourned the meeting for a short period whilst he and his fellow councillors met in private to consider the options.

Ms Mahabir confirmed that she was happy for Mr Bennett as the Sub Committee's, legal advisor to them.

Upon return the Chairman informed those present that the Sub-Committee would defer the Hearing to Thursday 17 August 2023

**4 Consideration of any late items as follows:**

The meeting ended at 10.15 am

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CHAIRMAN

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Date: